

## SOCIAL ENTERPRISE INTERN JOB DESCRIPTION

### SUMMARY

Responsible for assisting Elijah Rising Store Manager in operating the Social Enterprise, solving problems, finding resources, and making partnerships.

### OBJECTIVES

#### **Creative Problem Solving**

- Assist with finding gaps and potential improvements to social enterprise success
- Test potential new products and seek feedback from customers and community
- Research product problems and potential solutions

#### **Finding Partnerships**

- Reach out to strategic potential partners for meetings
- Host events and meetings with existing partners
- Plan special events to find new customers and connect with the community

### QUALIFICATIONS

- Understanding of design/typography a plus.
- Ability to work sensitively with diverse populations
- Completed or working towards a college degree, preferably in a related field
- Strong communication skills both verbal and written
- Must be computer literate (knowledge of Word, PowerPoint, Excel, Google Docs, etc.)
- Self-motivated, good organization and interpersonal skills
- Ability to multitask and prioritize
- Creative and resourceful